Date: 3rd March 2023

DEPARTMENT OF INFORMATION TECHNOLOGY

ARMY INSTITUTE OF TECHNOLOGY, PUNE

Minutes of Meeting: Departmental Meeting

Academic year 2022-23

Departmental Meeting was held on Friday, 3rd March at 3.45pm. Following members were attended meeting:-

Sr. No	Name of Member	Status
1	Dr. (Mrs) Sangeeta Jadhav	HOD, IT
2	Prof. D G Auradkar	Associate Professor
3	Dr. Rahul Desai	Associate Professor
4	Dr. Ashwini Sapkal	Associate Professor
5	Prof. Vaishali Ingale	Assistant Professor
6	Dr. G M Walunjkar	Assistant Professor
7	Prof. Yuvraj Gholap	Assistant Professor
8	Prof. Sandeep Samleti	Assistant Professor
9	Prof. Rupali Bagate	Assistant Professor
10	Prof. Aparna Joshi	Assistant Professor
11	Dr. Dipika Birari	Assistant Professor

The meeting started at 3.45 pm with welcome note by Dr. (Mrs.) Sangeeta Jadhav, HOD IT.

Point discuss in meeting are as follows:

➢ Dr. (Mrs.) Sangeeta Jadhav, HOD IT briefed NBA comment received to all faculties about internal assessment
➢ Dr. Sangeeta Jadhav, HOD IT, suggested conducting Mid Sem exam of TE & BE students on 2 units and SE on 1 unit.
➢ Dr. Sangeeta Jadhav, HOD IT along with Prof. Vaishali Ingale, Exam Coordinator and faculties decided to conduct Mid Sem test from 13th March to 17th march 2023.
➢ Dr. Sangeeta Jadhav, HOD IT along with NBA coordinator fixed the strategy about internal test assessment
➢ Dr. Sangeeta Jadhav, HOD IT along with NBA coordinator suggested to all faculties about BL level be followed whiles setting question papers
➢ Prof. D G Auradkar, Associate Professor, suggested to conduct Mid Sem test on Moodle

The meeting was over at 4.30 pm with concluding remarks from Dr. (Mrs.) Sangeeta Jadhav, HOD IT

6/03/23

Dr. (Mrs) Sangeeta Jadhav
HOD IT